

COMPANY FORM 2006

(to be completed and signed by each applicant publisher)

TWO copies

I, the undersigned, hereby declare on my honour:

- that the applicant company is not in one of the exclusion cases listed in Section 2.3 of the guidelines of Call for proposals 14/2005;
- that it is a European company as defined in the guidelines applicable to this Call;
- that I am familiar with the guidelines “Support for the transnational distribution of European films and audiovisual works on VHS and DVD” of Call 14/2005 of the MEDIA Plus Programme and that I accept and observe the conditions and procedures specified therein, particularly regarding matching funds;
- that the information contained in this application form are true and verifiable;
- that I have been duly authorised by the applicant company to sign this application.

CHECK LIST

Applicants failing to supply the necessary documents may be considered ineligible.

A. Forms :

The legal representative of the company must date and sign forms I, II and IV! :

- I** Legal Entity
- II** Bank Identification Form
- III** Information concerning the company
- IV** Financial Capacity

B. Annexes (to be supplied once per annum or in the event of a change) :

- The financial state of the Company: complete audited accounts for the last fiscal year for which the accounts have been completed including the balance sheet and profit and loss statement. This should be certified by an approved auditor- *ONE copy*
- For newly created companies: a bank declaration (document delivered by the bank confirming that the applicant company is the holder of an account which is properly operated) – *ONE copy*
- Only if page 3 of the present form has not been duly signed and **stamped** by the bank: letter from the bank confirming the applicant company’s bank account details - *ONE copy*
- Curriculum vitae of the legal representative and of the Head of international sales - *ONE copy*

Signature of applicant : Date :

Name of applicant : Position in the Company :

I. Legal Identification Form:

LEGAL ENTITY

PRIVATE COMPANIES

TYPE OF COMPANY	<input type="text"/>					
NAME(S)	<input type="text"/>					
	<input type="text"/>					
	<input type="text"/>					
ABBREVIATION	<input type="text"/>					
OFFICAL ADDRESS (Head Office)	SPECIMEN					
				<input type="text"/>		
				<input type="text"/>		
POSTAL CODE	<input type="text"/>	P.O. BOX	<input type="text"/>			
CITY	<input type="text"/>					
COUNTRY	<input type="text"/>					
VAT	<input type="text"/>					
PLACE OF REGISTRATION	<input type="text"/>					
DATE OF REGISTRATION	<input type="text"/> <small>D D</small>	<input type="text"/> <small>M M</small>	<input type="text"/> <small>Y Y Y Y</small>			
REGISTRATION N°	<input type="text"/>					
PHONE	<input type="text"/>	FAX	<input type="text"/>			
E-MAIL	<input type="text"/>					
CONTACT PERSON	<input type="text"/>					

This "Legal entity" form should be filled in and returned together with:

- * A copy of any official document (e.g. official gazette, register of companies etc...) showing the company's name and official address, as well as the registration number given to it by the national authorities;
- * A copy of the VAT registration document if applicable, and if the VAT number does not appear on the official document referred to above.

DATE :	STAMP
NAME(S) AND FUNCTION(S) OF THE AUTHORISED REPRESENTATIVE(S)	
SIGNATURE(S)	

PLEASE USE THE APPROPRIATE FORM FOR THE LEGAL STRUCTURE OF THE APPLICANT COMPANY IN THE COUNTRY IN WHICH IT IS ESTABLISHED. THE FORMS ARE AVAILABLE ON http://europa.eu.int/comm/budget/execution/legal_entities_fr.htm

II. Bank Identification Form :

Full legal name of the Company :

Short name (where applicable)

Acronym (where applicable)

Legal Status (association, commercial company, etc...)

Foundation date :

Activity :

VAT No.

Legal Registration No.

Statutory Legal Representative (enclose CV) :.....

Position in the company :

The information stated will be used to establish the agreement between the Commission and the applicant if selected.
 Please mention the complete name and legal status of the company along with the statutory legal representative.

Name of the authorised signatory for agreements with the Commission and position in the company:

Address of the registered office :

Street : Tel :

Town : Fax :

Post Code : Country E-mail :

Address for correspondence (if different) :

Street : Tel :

Town : Fax :

Post Code : Country E-mail :

Details of the bank account:

Name of Bank:

Name of the branch:

Address of Branch : Street..... Town.....
 Postal CodeCountry.....

Account Number:

Branch Code:

SWIFT Code (BIC):

IBAN Code:

Name of account:

(If this page is not stamped, the applicant is required to enclose a letter from the bank confirming these bank details)

Address in bank's records :
 Street : N°

Post Code : Town: Country.....

Signature of the statutory legal representative of the company:

Date and Signature:.....

Original Stamp of the Bank:

Name and signature of an authorised official of the bank:

III. Information concerning the company :

Contact Person for the MEDIA Programme :

Contact Person :
 Position in the company :

Company personnel :

Head of Home Entertainment:
 Head of Finance :
 Number of employees : permanent : temporary :

Shareholders of the applicant company:

Name of shareholder	Nationality	% shareholding
.....
.....
.....
.....

If some shareholders of the applicant are companies:

State the names of their shareholders and state precisely on an explanatory sheet the information requested to prove that the company is held either directly or by majority share by citizens of Member States of the European Union (or by citizens of other states participating in the MEDIA Plus Programme) and established in those countries. In the case of insufficient information, the distributor may be considered as ineligible.

Existing subsidiaries of the Company :

Name of Company	Country	Main activity	% shareholding
.....
.....
.....

Turnover of the Company for the last fiscal year :

Closing date of accounts : N° of months of accounts:
 Turnover : in local currency: in EURO :
 Operating (loss)profit : in local currency: in EURO:
 Current assets : in local currency: in EURO:

Enclose the financial records of the company (Audited accounts for the last fiscal year)

Company activities during the last fiscal year:

- video edition turnover: in local currency:..... in EURO:

 - production turnover : in local currency : in EURO:
 - distribution turnover : in local currency : in EURO:
 - exhibition turnover : in local currency : in EURO:
 - other turnover : in local currency : in EURO:

Details of the company's long term agreements or contracts with:

a producer

.....

a theatrical distributor

.....

another video publisher.....

.....

a broadcaster

.....

Films published by the Company in 2003-2004 (ranked by revenue)

Original title (if different, local title)	Director	Distribution territory	Release date	Revenue
1.....
2.....
3.....
4.....
5.....
6.....
7.....
8.....
9.....
10.....
11.....
12.....

(Continue on another sheet if necessary)

IV. Information on the Financial Capacity of the Applicant :

Applicant certifies that it has enclosed the following document with the application:

Complete annual accounts (balance sheet, profit and loss accounts and, if available, all relevant annexes) of the applicant company

Approved by :

Board General Assembly
 Other (please specify).....
 Date:.....Signed by:.....
 Position:.....

Certified by :

Approved independent Auditor/Chartered Accountant in compliance with the 8th Directive 84/253/CEE
 Name:.....

The Applicant company must provide the following figures, based on the most recent complete certified accounts enclosed with this application :

Fiscal Year :

Currency:

I – BALANCE SHEET

<i>Assets</i>		<i>Liabilities</i>
Formation expenses:		Capital and reserves:
<input style="width: 150px; height: 15px;" type="text"/>		<input style="width: 150px; height: 15px;" type="text"/>
Total assets:		Capital and reserves + creditors:
<input style="width: 150px; height: 15px;" type="text"/>	(=)	<input style="width: 150px; height: 15px;" type="text"/>

II – PROFIT AND LOSS ACCOUNT

Depreciation (recognised as operating expenses):	<input style="width: 150px; height: 15px;" type="text"/>
Operating profit or loss¹:	<input style="width: 150px; height: 15px;" type="text"/>
Total costs²:	<input style="width: 150px; height: 15px;" type="text"/>
(operating costs + financial charges + extraordinary charges + taxation charges)	
Profit or loss for the financial year after tax:	<input style="width: 150px; height: 15px;" type="text"/>

Name of the Applicant company's legal representative:

Date and signature :

¹ Operating Profit/Loss is the difference between the Operating Income (excluding financial and extraordinary income) and the Operating Costs (excluding financial and extraordinary charges). Please indicate whether this amount is positive (« + ») or negative (« - »).

² Total costs = total of operating costs, financial charges, extraordinary charges and taxation charges.